

Setout Services

The Setout Service is designed to assist your business in times of work overflow or staff shortages by providing you with trained setout operators.

How does the Setout Service Work?

The Setout Service is designed to be flexible enough to suit most situations. If you need an operator for a specific project a team member is allocated to you for the time required. They can work from our office or on-site – the choice is yours.

If you require a shorter term contract for instance when staff are on leave or seasonal work overflow, then you contact the Services Manager and an available operator will be assigned to you.

How is it costed?

We charge on a weekly basis, using an hourly rate. A working week is charged at 37.5 hours per week, excluding lunch breaks. The first 37.5 hours of each week are charged at the base rate. Any time worked in addition to 37.5 hours, or work completed on a weekend, is charged at the overtime rate. Current Partnership Plan holders are entitled to discounted rates. For current rates please contact the office.

Where team members are required to travel outside of the Sydney Metropolitan area then expenses such as travel, accommodation, meals etc will be required to be met by the client.

On Site or from IJS office?

This is a question best answered by you. There are stages of each project where you may prefer a team member on site. But equally there are stages where having a team member on site is not crucial and your needs can be met by our staff working from our Head Office.

We are experienced in working remotely with our interstate clients

What can I expect from the IJS team member?

The services provided will be defined at the commencement of the project and may include sign off and/or workshop drawings, provision of rendered images, processing to Analyzer or Workshop, generation of cutting lists, processing to Enroute.

Requests for IJS employees to perform tasks outside of the agreed duties should be referred back to Head Office and will be discussed accordingly.

Will I have the same team member?

Where possible you will be allocated the same team member for the duration of a project.

Can I extend the Service?

It is possible to extend the service past the agreed end date, however this is subject to team member availability. Please contact the office with as much notice as possible as the service is often booked out weeks in advance. Priority is given to existing placements before further bookings are made for your assigned Setout Operator.

Can I cut the Service short?

For project based agreements if you find that your needs have changed and you no longer require the team member for the agreed time period you must provide as much notice as possible. A minimum of 1 week's notice is required to bring forward a project completion date.

How do I get the best out of the service?

It is vital that you invest time in educating the assigned setout operator on your business processes as all businesses work differently.

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How does the Setout Service compare to a full-time setout operator?

For a valid comparison you need to compare the hourly rate of the Setout Service with the **true** hourly rate of a full-time employee. This means taking into account:

- Public holidays
- RDOs
- Weekends
- Annual leave
- Superannuation
- Overheads (including workers comp, payroll tax, premises and equipment costs etc)
- Actual productivity rates achieved; no full-time employee can achieve full productivity; 70-80% is a realistic range
- Overtime rates. These have not been taken into account for this example and will increase the true hourly rate further

Why is the setout service great value for your business?

- It is 100% productive labour
- It provides you with access to trained setout operators during peak times
- No salary to pay in downtimes
- No need for extra investment in software or hardware
- Benefit from the diverse experience gained over placements with many different companies
- Competitive hourly rates

Annual Salary	\$60,000	\$65,000	\$70,000	\$75,000
Superannuation	\$5,400	\$5,850	\$6,300	\$6,750
Total Cost	\$65,400	\$70,850	\$76,300	\$81,750
Cost per hour	\$39.84	\$43.14	\$46.45	\$49.77
Overhead*	\$7.57	\$8.20	\$8.83	\$9.46
Sick Leave	\$2.06	\$2.16	\$2.23	\$2.38
True hourly rate at 90% productivity	\$54.94	\$59.32	\$63.90	\$68.45
True hourly rate at 80% productivity	\$61.80	\$66.74	\$71.89	\$77.01
True hourly rate at 70% productivity	\$70.63	\$76.27	\$82.16	\$88.01

*This is individual to each business. This examples assumes 18% of salary

Extras such as cars, phones, uniforms, overtime etc have not been taken into account in this example and will add to the true hourly rate.